Business Analysis Project of the Year 2021 Award

Application Form

*Deadline for submission of applications: 31.03.2022*

# Introduction

The Business Analysis Project of the Year award is already a tradition. Bulgarian Chapter of the International Institute of Business Analysis organizes it for the third consecutive year. The aim is to evaluate group or individual achievements in the field of business analysis and to distinguish those experts who apply high standards in their profession.

In the competition participate projects, involving activities in the field of business analysis. As a “project” we also accept production releases of software or other products.

The award is open for all the professionals who apply business analysis practices in their work, regardless of the formal name of the role: business analyst, business system analyst, system analyst, data analyst, process analyst, business architect, solution architect, product manager, product owner and other.

Do not be modest! Many business analysts need a positive example in the difficult endeavor to position the profession in their organization and get the recognition they deserve.

Each year IIBA Bulgaria determines three main criteria according to which the projects will compete. For the 2021 these are:

**Collaboration:**

* How the business analysis team collaborated with other stakeholders (teams, colleagues, clients, etc.) for achieving value?

**Role of the business analysis:**

* How you developed recognition of the role of business analysis within your organization?

**Innovation:**

* Effective application of advanced innovative BA methods in the project.

The pursuit of **continuous professional development** and the **contribution to the development of the business analyst community** are additional ongoing evaluation criteria.

The “Business Analysis Project of the Year” 2021 award will be won by a single project. The winning project will be selected from five nominations, and the project summaries will be published on the website of IIBA Bulgaria <https://sofiabg.iiba.org/>.

# Contact data

Please fill in the data below, as you would like it to appear in a potential publication:

|  |  |
| --- | --- |
| **Name and surname:** |  |
| **Position:** |  |
| **Company/Organization:** |  |
| **Phone number:** |  |
| **Email:** |  |

# Application details

*In your "Application Form", you should describe the selected project, the experts from the business analysis team involved and their roles, to illustrate competencies and contributions to the three indicators for 2021 and the permanent criteria: continuous professional development and contribution to the development of the business analyst community.*

*Your answers should be no longer than 400 words for each question, unless otherwise stated.*

## Project description

Describe the project on which you base your application for the Business Analysis Project of the Year 2021 award (up to 80 words, in the way you would like it to be published, if the project is nominated):

## BA experts and their role in the project

List the members of the business analysis team and their roles in the project (in brief):

## Collaboration

How the business analysis team collaborated with other stakeholders (teams, colleagues, clients, etc.) for achieving value?

## The role of business analysis

How you developed recognition of the role of business analysis within your organization?

## Innovation

How you applied effectively did advanced innovative BA methods in the project.

## Continuous professional development

What new skills in the field of business analysis did you develop in 2021, what new techniques did you master and how?

## Development of the business analyst community

What steps did you take in 2021 in order to develop the business analyst community (globally, in Bulgaria, in your company or professional circle)?

# CVs and photos

Describe brief CV of each BA team member (up to 80 words) and provide photos with which you want to present the team, in case the project is nominated.

# Recommendations

Applicants must provide a recommendation from the client(s) of the described project or from a manager of the organization on whose behalf they have worked on the project, who certify the information provided in the application form. The recommendations are given in the form of a Declaration of the Supporter in section 7.2.

# Evaluation

The application form must be completed and sent to the email address [info@sofiabg.iiba.org](mailto:info@sofiabg.iiba.org) no later than March 31, 2022.

The jury will review all submitted forms and select five nominated finalists. They will be announced on the website of IIBA Bulgaria: <https://sofiabg.iiba.org/>.

The finalists will have the opportunity to present their applications in a 30-minute interview, which will take place online in April. The award will be announced at an event of IIBA Bulgaria and on the website [sofiabg.iiba.org](https://sofiabg.iiba.org/board-directors).

Applicants may provide additional documentation in support of the information provided in the application form.

# Terms and conditions for participation in the Business Analysis Project of the Year 2021 award

* Application forms must be submitted electronically to the email address [info@sofiabg.iiba.org](mailto:info@sofiabg.iiba.org) not later by March 31, 2022.
* The projects applied for the award must be completed in 2021.
* The decision of the jury is final. The jury will not provide feedback to the candidates during the nomination and evaluation of the projects.
* IIBA Bulgaria does not assume any obligations regarding the costs of the candidates in the application and in the evaluation process.
* The information provided will be used for the Business Analysis Project of the Year 2021 award. The information about the five nominated projects and the participating teams provided in sections 2 and 3 of the form will be published on the website of IIBA Bulgaria and other media.
* Applicants whose projects will be nominated will have the opportunity to present them at an event organized by IIBA Bulgaria.
* The submission of the application form, the interview with the jury and the presentation of the project, if nominated, can be done in Bulgarian or English - at the choice of the candidates.

# Declarations

## Declaration of the Candidate

I am familiar with and accept the terms and conditions for participation in the Business Analysis Project of the Year 2021 award.

Upon request from the Jury, I will provide additional information and evidence of the data in the application form.

Information in the application form is true and I am authorized to provide it.

I agree that the information provided in sections 2 and 3 of the application form will be published on the website of IIBA Bulgaria and other media.

|  |  |  |  |
| --- | --- | --- | --- |
| **Names and signature of the Applicant:** |  | **Date:** |  |

## Declaration of the Supporter

We certify that the information provided in the application form is correct and that the candidate deserves to be evaluated for the Business Analysis Project of the Year 2021 Award.

|  |  |
| --- | --- |
| **Names of the Supporter:** |  |
| **E-mail of the Supporter:** |  |
| **Role in which you support the candidate** |  |

For questions regarding the application form, you can contact [info@sofiabg.iiba.org](mailto:info@sofiabg.iiba.org).